

DURHAM NETWORK

Durham Scout Network Committee Meeting 28th February 2006 7:30pm Moor House Minutes

1. Attendees – Ian Hammond, Vicky 'George' Chetwood, Mark Atkinson, Jane Winter, Phil Harnby, Mike Moran.
Apologies – Darren Arbon, Paul Middlemas, Rachael Philips

2. Action points from previous meeting

- a. **AP/Oct05/04 - Mike to talk at next county meeting about setting up local networks.**

Mike is due to speak at the County Team Away Weekend (3rd-5th March) about setting up local Networks. **Ongoing**. Phil has spoken to his District Commissioner and they estimate that there are 54 potential members for the Bishop Auckland local network. They will be targeting some of these in the next few months and expect some of them to re-join Scouting.

- b. **AP/Nov05/04 – Mike to appoint Network Administrator**

Graeme Popay has offered to take on the responsibility for Network administration. It was decided that while we would use the county office for printing and posting, we would continue to seek an appointed Network Administrator. **Ongoing**.

- c. **AP/Nov05/05 – Ian to make updates to Network strategy.**

These changes were made and circulated to the committee. It was agreed that we would continue to focus on the objectives of the strategy until a new National model is agreed. **Closed**.

- d. **AP/Jan06/04 - Mike to remind everyone to repay their membership and arrange for CRB checks to be completed by all members.**

Membership is now complete and our census returns have been issued to the county office. Mike is not prepared to travel around the county to complete CRB checks so he will ask for everyone to complete a new CRB check through their District Secretary. **Ongoing**.

3. Review of recent events
 - a. Frostie

While there were a lot of Network members at Frostie, there was no visible presence. PowerPoint slides on the big screens worked well but the text could not be seen probably. Mike gave out the Network update to any potential members and one person joined.

b. Newcastle Races

This event was cancelled because many people had other commitments. It was agreed that we would organise a visit to Hexham races in June.

4. Forthcoming events

a. Monopoly Run – 3-5th March

No one has expressed an interest in attending.

b. Network Service Weekend (Link) – 10-12th March

There has been no expression of interest from any Explorer Scouts. However, in the event of no Explorer Scouts turning up, we will organise a service/social gathering at Moor House instead.

i. **AP/Nov05/03** – Ian to advertise this in the Durham Post

Ian has submitted an advert to the county office for inclusion.
Closed.

ii. **AP/Jan06/01** – Mike to produce advertising flyer and Ian to produce information letter by Friday 3rd February.

This information has now been sent to all Explorer units in County Durham. **Closed.**

c. The Geoffrey Gordon Cup – 24th-26th March

Network has been assigned a micro-navigation base for this event and George will be bringing a stove and tent for the base. George, Paul Middlemas, Robbie Moore, John Metcalf, James Boyle and Mike Moran are currently interested in attending.

i. **AP/Jan06/02** – Mike to issue a February Network update.

Mike has issued an update for February. **Closed.**

d. Explorer Activity Day – 8th April

Durham City Explorers have said they will not be attending because of a local PR day and there has been no other interest shown.

i. **AP/Oct05/13** – Jane to organise this event. **Ongoing.**

ii. **AP/Jan06/03** – Mike to organise food arrangements.

Mike is waiting for numbers before ordering any food. **Ongoing.**

iii. **AP/Jan06/03** – Ian and Mike to organise the information tent. **Ongoing.**

e. Great Tower Weekend – 14-16th April

There will be a contingent from Durham in attendance. Registration for this event is fully online at <http://networkgathering.westlancashirescouts.org.uk>.

5. Major Events

a. EuroTrek 2006

- i. **AP/Oct05/10** – Mike to continue to investigate and advertise this event.

Mike is planning on proposing some possible dates for consultation. **Ongoing.**

b. Tall Ships 2006

- i. **AP/Oct05/04** – Mike to send Paul organising details.

Paul now has the information about this event. Paul needs to establish interest. **Ongoing.**

c. Gillwell Reunion

The annual Gillwell Reunion will this year take place on the weekend 4th-5th September.

6. Paypal Costs

Graeme Popay has enquired about the commission we pay on Paypal transactions and whether this is beneficial to the county. Paypal commission is currently 3.4% plus twenty pence per transaction. The committee decided that Paypal was extremely beneficial and has resulted in quicker payment of invoices. It was therefore decided to continue to use the Paypal system.

7. Network Administrator Job Description

Phil suggested that the committee produces a job description for the Network Administrator. Phil suggested that it should include the maintenance of the membership database, birthday cards, newsletter distribution and the collection of membership fees.

AP/Feb06/01 – Ian to produce the job description.

The committee also discussed appointing some Network leaders.

AP/Feb06/02 – Mike to ask Hilary Philips to appoint the nominated Network leaders.

8. Treasurers Business

Lots of payments have been received through Paypal since the last meeting; mainly the payment of membership fees. The process of re-joining through the website confused quite a few people. It was agreed that Ian would establish a membership database on the website to act as a single list of members. From this database, renewal reminders can be issued and members can update the information held in the database.

AP/Feb06/03 – Mike to send Ian a list of current members.

AP/Feb06/04 – Ian to establish a membership database on the website, along with a renewal system.

9. Local Networks

It was suggested that we set up a friends mailing list, in addition to the members list, for people who have previously been members but have not re-joined.

AP/Feb06/05 – Ian to establish a friend's mailing list.

10. Membership Pack

The committee discussed creating a new membership pack, to consist of:

- Flyer
- Network Wall Planner
- Business Cards
- CRB Letter and Form
- Latest Network Newsletter
- Recruitment Poster

AP/Feb06/06 – Mike to update the flyer with new photos and information.

11. AOB

The DUSAGG AGM takes place on 1st March and so this is Mark's last meeting.

Phil agreed to write a guide to setting up a local Network in Bishop Auckland.

AP/Feb06/07 – Phil to write a guide to setting up a local Network.

12. Date of next meeting – 28th March 2006, 7:30pm, Moor House